

# JOB APPLICATION

**Tapped Axes LLC**  
**5770 W US Highway 10, Ludington, Michigan 49431**  
**(231) 425-0271**

Tapped Axes LLC is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

*Please fill out all of the sections below:*

## **Applicant Information**

**Applicant Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State and Zip**

**Code:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Date of Application:** \_\_\_\_\_

## **Employment Position**

**Position(s) applying for:**

How did you hear about this position? \_\_\_\_\_

What days are you available for work? \_\_\_\_\_

What hours or shift are you available for

work? \_\_\_\_\_

If needed, are you available to work overtime? \_\_\_\_\_

On what date can you start working if you are

hired? \_\_\_\_\_

Do you have reliable transportation to and

from work? \_\_\_\_\_

## **Personal Information**

Are you 18 years of age or older? Yes No

Are you a U.S. citizen or approved to work in the United States? Yes No

What document can you provide as proof of citizenship or legal status?

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Do you have any condition which would require job accommodations?      Yes      No  
If yes, please describe accommodations required below.

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Have you ever been convicted of a criminal offense (felony or misdemeanor)?      Yes      No  
If yes, please state the nature of the crime(s), when and where convicted and disposition of the case:

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**Job Skills/Qualifications**

Please list below the skills and qualifications you possess for the position for which you are applying:

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*(Note: Tapped Axes LLC complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. )*

**Education and Training**

**High School**

Name	Location (City, State)	Year Graduated	Degree Earned

**College/University**

Name	Location (City, State)	Year Graduated	Degree Earned

**Vocational School/Specialized Training**

Name	Location (City, State)	Year Graduated	Degree Earned

**Military:**

Are you a member of the Armed Services?

What branch of the military did you enlist?

What was your military rank when discharged?

How many years did you serve in the military?

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What military skills do you possess that would be an asset for this position?

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**Previous Employment**

**Employer Name:**

Job Title:

Supervisor Name:

Employer Address:

City, State and Zip Code:

Employer Telephone:

Dates Employed:

Reason for leaving:

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**Employer Name:**

Job Title:

Supervisor Name:

Employer Address:

City, State and Zip Code:

Employer Telephone:

Dates Employed:

Reason for leaving:

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**Employer Name:**

Job Title:

Supervisor Name:

Employer Address:

City, State and Zip Code:

Employer Telephone:

Dates Employed:

Reason for leaving:

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**References**

Please provide 2 personal and professional reference(s) below:

Reference	Contact Information

***Additional Information:***

Are you willing to obtain a Red Cross CPR Certification?

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***AT-WILL EMPLOYMENT***

The relationship between you and the Tapped Axes LLC is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the Tapped Axes LLC. No representative of Tapped Axes LLC has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our Executive Vice-President/ Chief Operations Officer or the Company's President.

Applicant  
Signature:

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Dated:

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